VUMA
OFFICE SUPPLIES

## BACK-TO-SCHOOL 2027

# STATIONERY PACK ORDERING & COLLECTION ARRANGEMENTS

3 November 2026

To: The Principal and School Management
School: Laerskool Meyerspark

**Subject: Confirmed Ordering, Purchasing and Collection Arrangements for 2027 Stationery Packs**

Dear Principal and School Management,

As the appointed stationery pack supplier for Laerskool Meyerspark, Vuma Office Supplies would like to formally communicate the arrangements for ordering, purchasing and collecting stationery packs for the 2027 academic year.

Parents may order at the school on the dates below or through our online ordering platform.

**CASH AND CARD PAYMENTS WILL BE ACCEPTED ON ALL ORDERING DAYS AT THE SCHOOL.**

## 1. Stationery Pack Ordering Dates at School

| | |
|---|---|
| Friday, 13 November 2026 | **08:00–13:00** |
| Friday, 20 November 2026 | **08:00–13:00** |
| Friday, 27 November 2026 | **08:00–13:00** |
| Friday, 4 December 2026 | **08:00–13:00** |
| Wednesday, 9 December 2026 | **08:00–13:00** |

Important: These are order-taking days only. No stationery packs will be handed out during the ordering sessions. Separate scheduled collection arrangements are set out below.

## 2. Online Purchasing Option

Parents may purchase online at https://vumaonline.co.za/back-to-school (main website: https://vumaonline.co.za).

How to order: Visit the Back-to-School page; select Laerskool Meyerspark; choose the learner's grade and complete stationery pack; add it to the cart; enter parent and learner details; select school collection or courier delivery; complete payment and retain the order reference number.

Please ensure that all information entered is correct. Only complete stationery packs are available for purchase.

## 3. Orders Placed and Paid for by 30 November 2026

All orders placed and fully paid for on or before Monday, 30 November 2026 will be available for school collection on Wednesday, 9 December 2026, between 08:00 and 13:00, at Laerskool Meyerspark. This applies to both school and online orders.

## 4. Orders Placed After 30 November 2026

Orders taken on 4 December and 9 December 2026 are for January 2027 fulfilment only. They will not be included in the 9 December school collection allocation.

All orders placed after 30 November 2026 will be available for school collection on Tuesday, 12 January 2027 and Wednesday, 13 January 2027, between 08:00 and 13:00 on both days, at Laerskool Meyerspark. Orders will not be accepted where stock is unavailable.

**IMPORTANT: AFTER 30 NOVEMBER 2026, ALL PACKS ARE SOLD ON A FIRST-COME, FIRST-SERVED BASIS, WHILE STOCKS LAST. JANUARY COLLECTION DATES APPLY TO ALL LATE ORDERS.**

## 5. Optional Courier Delivery and Timelines

Courier delivery to a nominated address is available at an additional cost. Orders paid for by 30 November will be scheduled for courier dispatch during the December distribution period. Orders placed after 30 November, including orders taken at school on 4 and 9 December, will be scheduled for courier dispatch in January 2027 only.

The precise courier dispatch and arrival dates will be communicated to parents and depend on courier transit schedules. The January school collection dates are not guaranteed courier delivery dates. Parents must provide accurate delivery details.

## 6. Closing

We are committed to ensuring an organised and convenient back-to-school process for Laerskool Meyerspark parents. We appreciate the school's continued trust and support.

**IMPORTANT: LAERSKOOL MEYERSPARK WILL NOT ACCEPT ANY PAYMENTS ON BEHALF OF VUMA.**

Yours faithfully,

Management
Vuma Office Supplies
www.vumaonline.co.za

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